

MAYOR & COUNCIL AGENDA COVER SHEET

MEETING DATE:

July 10, 2006

CALL TO PODIUM:

Walter J. DeBord
Public Services Director

RESPONSIBLE STAFF:

James D. Arnoult,
Director of Public Works, Park
Maintenance & Engineering

AGENDA ITEM:

(please check one)

	Presentation
	Proclamation/Certificate
	Appointment
	Public Hearing
	Historic District
X	Consent Item
	Ordinance
	Resolution
	Policy Discussion
	Work Session Discussion Item
	Other:

PUBLIC HEARING HISTORY:

(Please complete this section if agenda item is a public hearing)

Introduced	
Advertised	5/03/06
Hearing Date	
Record Held Open	
Policy Discussion	

TITLE:

Resolution of the Mayor and City Council Authorizing the City Manager to Enter into a Contract to Purchase Playground Equipment for Malcolm King Park (\$75,000)

SUPPORTING BACKGROUND:

The existing playground equipment at Malcolm King Park is approximately fifteen years old. This equipment needs to be replaced due to its age and to bring it into compliance with the current guidelines set forth by the Consumer Product Safety Commission and standards developed by the American Society for Testing and Materials.

A Request for Proposal was advertised on May 3, 2006. It asked each vendor to design a playground using specific playground features and equipment selected by the students at Fields Road Elementary School and City staff. The cost for this playground was not to exceed \$75,000. Each vendor submitted a playground design using similar equipment specific to the manufacturer that they represent. Proposals were opened on May 24, 2006. The following six vendors responded:

Game Time, Inc.	\$75,000
Rich Picerno Builders	\$75,000
Playworld Systems, Inc.	\$75,000
Recreation Resource, Inc.	\$75,000
Taylor Sports and Recreation	\$75,000
Arbor Associates, Inc.	\$75,000

Staff selected two (2) designs that best met the criteria stated in the Request for Proposal. These designs were taken back to Fields Road Elementary School and the students voted on which design they liked the best.

Taylor Sports and Recreation was the vendor overwhelmingly selected by the students at Fields Road Elementary. Staff therefore recommends award to this company.

Funds are available in the Playground Equipment Replacement Fund and will be reimbursed through a grant from the Community Parks and Playgrounds project of the Maryland Department of Natural Resources.

DESIRED OUTCOME:

Vote on Resolution

Resolution Request Form

REQUEST FORM FOR RESOLUTIONS PERTAINING
TO EXPENDITURES FROM THE CITY BUDGET
(CONTRACTS/PURCHASES, TRANSFER FUNDS)

(Please attach the Mayor and Council Agenda Cover Sheet to this Form. For contracts/purchases, the Cover Sheet MUST include a list of all bidders and bid amounts.)

Requested by: James D. Arnoult Date of City Council Meeting: July 10, 2006

AUTHORIZING

Purchase X Award Contract Transfer Funds Negotiate/
Execute a Contract

BID INFORMATION:

Advertisement Date 5/03/06

Newspaper(s) Gaithersburg Gazette

Bids Opened/Tabulated (date) 5/24/06

DESCRIPTION OF ITEM(S):

One Miracle Recreation, Series: Kids Choice composite structure for 2 to 5 year old age group from Model # CD135802 and CD135803, one Miracle Recreation, Series: Kids Choice composite structure for 5 to 12 year old age group from Model #CD135800 and CD135801, Miracle Recreation Series: Kids Choice Arch Tire Swings # 714-852 & 714852X and Miracle Recreation Series 2900, Model #2917 To-Fro Swings.

CONTRACTED/PURCHASE FROM:

Company Name Taylor Sports and Recreation

Street Address 188 Lee Street

City/State/Zip Martinsburg, WV 25402

CONTRACT/PURCHASE AMOUNT: \$75,000.00

Check One: In the Amount of X Not to Exceed

FUNDS TO BE EXPENDED FROM: Operating Budget X Capital Improvements Budget

Account Number: 310900 Reserve – Playground Equipment and from a grant provided by the Maryland Department of Natural Resources Community Parks and Playgrounds Program

(For Finance Department use only; not to be included in the Resolution)

VERIFICATION OF AVAILABILITY OF FUNDS

Available ✓ Not available

Andrew Seltzer 6/30/06
Finance Dept. Date

RESOLUTION NO. _____

RESOLUTION OF THE MAYOR AND CITY COUNCIL
AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT
TO PURCHASE PLAYGROUND EQUIPMENT FOR MALCOLM KING PARK

WHEREAS, a Request For Proposal for the design and purchase of playground equipment for Malcolm King Park (not to exceed \$75,000) was duly advertised in the May 3, 2006 issue of the *Gaithersburg Gazette*, and proposals were received and opened on May 24, 2006; and

WHEREAS, City Staff and certain students and Faculty of Fields Road Elementary School reviewed these proposals and selected Taylor Sports and Recreation as the best design that met the design requirements; and

WHEREAS, the Mayor and Council have determined to award a contract for the purchase of playground equipment to the company that supplied the most desirable playground meeting design and cost criteria:

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of Gaithersburg, that the City Manager be and he hereby is authorized to enter into a contract to purchase playground equipment for Malcolm King Park from Taylor Sports and Recreation, 188 Lee Street, Martinsburg, West Virginia 25402, in the amount of Seventy-five Thousand Dollars (\$75,000.00); said funds to be expended from the Playground Equipment Replacement Fund.

ADOPTED by the Mayor and City Council this 10th day of July, 2006.

SIDNEY A. KATZ, MAYOR and
President of the Council

THIS IS TO CERTIFY that the foregoing
Resolution was adopted by the City Council
in public meeting assembled on the 10th day
of July, 2006.

David B. Humpton, City Manager